

# Private Lesson Program Policies

## **Fees:**

The cost for private, 30-minute weekly lessons is \$150 per month. 1 hour lessons are \$280 per month. Lesson payments are due the first lesson of the month. Payments by cash or check are preferred, but other arrangements can be made if needed. Please make checks payable to Dana Wright.

## **Missed Lessons**

Please understand, I am reserving an agreed-upon lesson spot for you and will provide you with the best musical training I can offer. I am not able to offer make-up or re-scheduling opportunities for students who occupy a reserved, weekly time-slot, even with advance notice. If a permanent, long term schedule change is needed, let me know and I will make every effort to accommodate you as my schedule allows. For students to realize the full potential of their investment in lessons, attendance at lessons must be a priority and commitment.

## **Withdrawal and Refunds:**

If a student must withdraw from lessons for whatever reason, I kindly ask for 2 weeks notice. Any pre-paid lesson balance beyond that notice will be: a) carried forward toward the student's return, b) transferred to another account (sibling, etc.), or c) refunded at your request.

## **Lesson Credits**

In the event I have to cancel a lesson because of a holiday or any other reason, such as inclement weather, a credit of 1 lesson for each such cancellation will be applied.

## **Vacation and Holiday Policy**

There will be no lessons on the following holidays; New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

## **Parent's Responsibility to be Aware of Dates and Events:**

It is the responsibility of the parent or adult student to be aware of dates that Backstage Dance Center is not open. In the case of any unexpected cancellation, i.e. snow storms, notice of cancellation will be sent via email. It is the responsibility of the parent/adult student to provide me with accurate contact information, including email address, and to notify me of any address, e-mail, or telephone number changes.

Please feel free to contact me if you have any additional questions. Thank you.

Dana Wright

[www.danawright.org](http://www.danawright.org)